

**U.S. House of Representatives**  
**Select Subcommittee on the Coronavirus Crisis**  
*James E. Clyburn, Chairman*

**Workforce Gender Equity Survey**

**Instructions for completing survey:**

\*This workbook contains a tab labeled "Survey" that the Select Subcommittee requests your company complete with requested data on the demographics of, benefits available to, and employment actions affecting your company's employees in the United States. The Select Subcommittee requests that you provide data for three time periods: 2019, 2020, and 2021. Please create a copy of the "Survey" tab for each time period, and indicate in cell B2 of each copy the year for which data are being provided. Please provide data for the full calendar year (*e.g.* , for 2019, please provide data for January 1, 2019 through December 31, 2019).

\*Please complete the survey in the format provided herein. Please do not provide the data in a different format or respond to questions other than those asked. To the extent that your company collects and would like to provide data other than that called for by this survey, please complete this spreadsheet in its entirety and provide the additional information separately.

\*If you have employees that fall into multiple demographic categories, include those employees in each applicable category.

\*Counts should include all employees that worked during a given year, even if they departed prior to the end of the year.

\*If your company does not collect or have access to a given category of data, please enter the text "Data unavailable." In the cover letter accompanying your response to the survey, please include an explanation as to why the data are unavailable.

\*If you are uncertain as to the information sought within a certain category requested in this form, please contact the Select Subcommittee staff immediately for guidance via the contact information provided in the letter accompanying this survey. Please do not leave the data fields blank.



